

**STATE OF HAWAII  
DEPARTMENT OF HEALTH  
ENVIRONMENTAL MANAGEMENT DIVISION  
SOLID AND HAZARDOUS WASTE BRANCH**

**PERMIT APPLICATION FOR  
SOLID WASTE MANAGEMENT FACILITY  
(NOT FOR PERMIT BY RULE)**

This permit application was developed in accordance with the requirements of Hawaii Administrative Rules (HAR), Title 11, Chapter 58.1. **In order for this application to be considered complete, completed Attachments P-1 through P-6 and filing fee must accompany this application form.** Please read the general instructions before completing.

I. Type of Application (check all that apply)

- A. \_\_\_\_\_ Permit to establish a new facility
- B. \_\_\_\_\_ Permit to modify an existing facility
- C. \_\_\_\_\_ Permit renewal with no modification
- D. \_\_\_\_\_ Permit renewal with modification
- E. \_\_\_\_\_ Change in ownership
- F. \_\_\_\_\_ Other

Describe \_\_\_\_\_

II. Existing pollution control permits and/or variances issued to facility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III. General Information

A. Name and address of the owner of the solid waste facility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_

B. Name and address of the operator of the solid waste facility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_

C. Name and address of individual authorized to act for the owner and operator:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_

D. Name and address of landowner (If landowner is other than the owner/operator of the solid waste facility, include Attachment P-6):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Telephone: \_\_\_\_\_



- V. For Permit Renewals and Modifications: Is the existing facility in compliance with Hawaii Revised Statutes (HRS) 342G, 342H and 342I; and Hawaii Administrative Rules (HAR), Title 11, Chapter 58.1, "Solid Waste Management Control"?  
Yes\_\_\_\_\_ No\_\_\_\_\_

If the existing facility is not in compliance with HRS 342G, H and/or I; and/or HAR, Title 11, Chapter 58.1, "Solid Waste Management Control", provide a detailed implementation plan as an attachment to the application. The implementation plan should include but is not limited to areas of noncompliance, reason for noncompliance, proposed actions towards achieving compliance, and implementation schedule, as an attachment to the application.

- VI. Certification by owner and operator:

We, \_\_\_\_\_, \_\_\_\_\_ (owner)  
(name) (title)  
and \_\_\_\_\_, \_\_\_\_\_ (operator)  
(name) (title)

certify that we have knowledge of the facts hereby submitted and that the same are true and correct to the best of our knowledge and belief, and that all information not identified as confidential in nature shall be treated by the Department of Health as public record. We further state that we will assume responsibility for the construction, modification, operation, maintenance, closure and post-closure of the facility in accordance with Hawaii Revised Statutes, 342G, H and I; and Hawaii Administrative Rules, Title 11, Chapter 58.1, and any permit issued thereof. As co-permittees, we understand that we share joint and several liability for compliance with aforementioned statutes, regulations, and permits.

If the owner/operator is a partnership or group other than a corporation or a county, one individual who is a member of the group shall sign the application. If the applicant is a corporation or a county, an officer of the corporation, general manager of the facility, or an authorized representative of the county shall sign the application.

Date: \_\_\_\_\_ Owner:  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Date: \_\_\_\_\_ Operator:  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

VII. Date application received: \_\_\_\_\_

VIII. Received by: \_\_\_\_\_

IX. Application number: \_\_\_\_\_

X. Evaluating Official: \_\_\_\_\_

XI. Filing fee attached: Yes \_\_\_\_\_ No \_\_\_\_\_

XII. Plans and specifications attached: Yes \_\_\_\_\_ No \_\_\_\_\_

Attachment P-1	Yes _____	No _____
Attachment P-2	Yes _____	No _____
Attachment P-3	Yes _____	No _____
Attachment P-4	Yes _____	No _____
Attachment P-5	Yes _____	No _____
Attachment P-6	Yes _____	No _____

XIII. Action on application: Approved: \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Conditional Approved: \_\_\_\_\_

XIV. Date of action on application: \_\_\_\_\_

XV. Permit number: \_\_\_\_\_

**ATTACHMENT P-1  
LOCATION DRAWING AND SITE PLAN  
LANDFILL FACILITIES  
SOLID WASTE PERMIT APPLICATION**

The following facility drawings shall be submitted, drawn to a reasonable scale and showing the following information (show north arrow and scale drawing):

**1. Location Drawing(s)**

Provide location drawing(s) indicating the property involved, topographic data, the zoning of the property, and the outline of all structures, access, and fences. Identify property lines plainly. Indicate the location of the property and equipment in relation to nearby streets and all adjacent properties. The location drawing should also identify the name, nature of business, and zoning of all properties adjacent to the applicant's property lines (Private residences may be identified as residences, unless they are also used as a place of business).

Using USGS Quadrangle Maps, identify all drainage systems and bodies of surface or marine waters, or other sensitive environmental areas within 500 feet of the property lines; and any active groundwater resources within 1000 feet of the facility.

**2. Site Plan**

Provide a site plan identifying property lines, all solid waste activities, structures and equipment on the property, ingress/egress to the solid waste operations, and vehicle queuing area. Locate waste screening, storage and disposal areas; environmental control systems (i.e. ditches, basins, monitoring systems); and maintenance area. Indicate limits of proposed permitted limit of waste disposal, limits of currently placed waste, and locations of special waste disposal areas (i.e. animal carcasses, asbestos). If the facility is a municipal solid waste management facility, also indicate the limits of waste placed prior to October 9, 1993. If the facility is a construction and demolition waste landfill, also indicate the limits of waste placed prior to January 13, 1994.

**ATTACHMENT P-2  
PUBLIC INTEREST  
SOLID WASTE PERMIT APPLICATION**

Hawaii Revised Statutes (HRS), Chapter 342H, Section 4(c), *Solid Waste Pollution*, requires that the Director of Health approve permits only for those facilities that are in the public interest. This is in addition to those conditions for permit approval as contained in Hawaii Administrative Rules Chapter 11-58.1, *Solid Waste Management Control*. Therefore, the applicant shall submit information regarding the environmental implications of the proposed action, which shall include all relevant and feasible consequences of that action. This information must be submitted by the applicant in the form of a written discussion addressing each of the following major topics:

1. **Environmental impact of the proposed action.** Explain why the facility is in the public interest in terms of the need for the service; the population and area to be served; the characteristics, quantity and source of materials to be processed; the use and distribution of the processed materials and the method of processed residue disposal. Include discussions of the current waste management system, the environmental cost/benefits of the proposed action and the impacts on current and future land use.
2. **Any adverse environmental effects, which cannot be avoided, should the proposed action be implemented.** Discuss any potential impacts the facility may have on public health and the environment from items such as air emissions, leachate, drainage, vector attraction, fires, waste storage and processed residue disposal. Discuss how and to what extent those impacts on public health and the environment will be mitigated through the design and operation of the facility. Discuss plans for emergency operating procedures to protect public health and the environment from unplanned releases.
3. **Alternatives to the proposed action.** Discuss other known alternatives that could feasibly attain the same objective. Explain why they were rejected. Explain why the proposed action represents the Best Practical Technology (BPT). Particular attention must be focused on alternative actions that would reduce or avoid adverse environmental risk and provide a greater cost/benefit to the community. The analysis shall represent a comparative evaluation of the environmental benefits, costs and risks of the proposed action and support the conclusion that it represents BPT.
4. **The relationship between local short-term uses of the environment and the maintenance and enhancement of long-term productivity.** Discuss the effect the operation will have on the site and on the environment on a long-term basis. Discuss the ultimate use of land and surrounding areas as indicated by local zoning codes. Discuss how plans for emergency procedures, final site closure or other steps may mitigate the long-term effects of pollutants. Discuss the long-term impacts the project may have on other waste management alternatives.
5. **Any irreversible and irretrievable commitments of resources which would be involved in the proposed action should it be implemented.** Identify unavoidable impacts and the extent to which the proposed action makes use of non-renewable resources.
6. **Optimum balance between economic development and environmental quality.** Discuss whether the proposed action promotes the optimum balance between economic development and environmental quality.

7. **Consistency with the State Integrated Solid Waste Management Act (HRS 342G) and the County's Approved Integrated Solid Waste Management (ISWM) Plan.** Address the project's conformance with the State waste diversion goals and hierarchy. Discuss the project's impact on the State's current or proposed waste diversion efforts, and the County's overall integrated solid waste management plan.
8. **Public input relating to the impact of the facility on public health and the environment.** Address any requirements for public comment period or hearing under HRS Chapter 343 (Environmental Impact Statement) or local land use ordinances. The applicant should solicit public input on the proposed project. Public input may be solicited through the use public hearings, public informational meetings coordinated with the appropriate community boards or associations or other approved mechanisms. The location of the meetings should be held in the district in which the project will be located. A copy of the meeting minutes should be submitted to the Department as part of this solid waste permit application.

For municipal solid waste management facilities, a minimum a 30-day public notice is required.

**ATTACHMENT P-3  
SITE ANALYSIS, FACILITY DESIGN, OPERATIONS PLAN  
AND GROUNDWATER MONITORING PLAN  
MUNICIPAL SOLID WASTE LANDFILL FACILITIES  
SOLID WASTE PERMIT APPLICATION**

Submit a Site Analysis, Engineering Report, Operations Plan and Groundwater Monitoring Plan for the facility. The design, construction and operation of the facility shall be in accordance with the most current EPA Technical Guidance document for MSWLFs. Any information requested below that is not applicable should be justified.

1. **Site Analysis.** Submit a site analysis of the facility demonstrating that all siting requirements are met in accordance to Hawaii Administrative Rules (HAR) 11-58.1-13. The site analysis review is intended to prevent the construction of facilities in environmentally inappropriate locations. At a minimum the following topics listed in HAR 11-58.1-13 shall be addressed: airport safety, floodplains, wetlands, fault areas, seismic impact zone, unstable areas, and tidal wave zone.
2. **Facility Design (Engineering Report).** Submit an engineering report that describes the basis of design, with supporting engineering calculations, construction drawings and specifications. The engineering report, and construction plans and specifications shall be prepared under the supervision of a professional engineer licensed in the state of Hawaii. The engineering report should document that the facility design meets the requirements of HAR 11-58.1-14 and includes at a minimum discussions of the following:
  - a. A general description of the facility, including proposed size, capacity, estimate life, and disposal rate of the landfill, vehicle access, and other relevant design concepts.
  - b. Landfill grades. Discussion should include proposed side slopes, landfill stability, and fill sequencing.
  - c. Liner and leachate collection system, including subgrade preparation and operations layer, design that meets the requirements of HAR 11-58.1-14. If proposing an alternative liner design, the applicant shall submit a Point of Compliance Assessment in accordance with HAR 11-58.1-14(b)(1) and (e). Please be aware that the department will require the collection of climatic data to validate leachate generation models. If the applicant wishes to claim exemption from design requirements because it receives less than 20 tons/day, the applicant must also submit the *Application for Small Landfill Exemption*. However, applicants of small landfills must still provide a description of the liner, leachate collection and operations layer utilized or proposed for the facility.
  - d. Leachate and surface water management systems. Discussion should include how the collected leachate will be managed, and the design basis for the surface water collection and management systems.
  - e. Gas collection systems. Explain whether Title V of the Clean Air Act applies to the site, and whether the gas system is designed to meet the requirements of this requirement.
3. **Operations Plan.** Submit an operations plan that provides detailed procedures for landfill operators that complies with the requirements outlined in HAR 11-58.1-15 and 11-58.1-16. The operating requirements include a special and hazardous waste exclusion program, cover material requirements, a disease vector control program, an explosive gases control program, air criteria requirements, access control requirements, run-on and run-off control systems, surface water requirements, a liquids restrictions program, a litter control program, sequencing plan, and record-keeping requirements, and other requirements as deemed necessary by the Director of Health to protect public health and the environment. At a minimum, the Operations Plan shall contain the following elements:



- a. General site description, which shall include information on the location, size, elevation and waste limits of the facility; types of and quantities of waste accepted and received per day; users of the facility; description on the overall utilization of the site; traffic flow, unloading procedures, and method of operation at the landfill; and discussions on the climate and site conditions.
- b. Equipment and personnel requirements should be detailed to include the number and type of equipment and the personnel with their respective titles needed to operate the facility at nominal and peak disposal rates. The facility shall have a Site Manager and Environmental compliance Officer who should be identified by name and their duties described. Describe the types of annual training provided to all employees.
- c. Hazardous waste exclusion and special waste screening program. The screening program shall identify procedures and personnel responsible for identifying hazardous and special waste, by testing or reviewing data submitted by waste generators. The hazardous waste exclusion program shall exclude and properly manage regulated hazardous waste (40 CFR Part 261, HAR 11-261) and regulated TSCA waste (defined by 40 CFR Part 761). At a minimum, the hazardous waste exclusion program shall include random inspections, documentation of the inspections, training, and notification to the State Department of Health, in accordance with HAR 11-58.1-15(a).

The program should also specify special handling procedures for identified special wastes, which include and are not limited to the following waste subgroups:

- (1) Asbestos (procedure should be in accordance with 40 CFR Part 61);
  - (2) Water separation, car and equipment washes;
  - (3) Sewage sludge;
  - (4) Off specification and outdated products;
  - (5) Underground storage tank and other sludges;
  - (6) Resins and chemical debris;
  - (7) Petroleum and other contaminated soils;
  - (8) Petroleum fuel contaminated debris;
  - (9) Sandblast grits;
  - (10) Baghouse dusts;
  - (11) Inorganic filter cakes;
  - (12) Paint waste from removal, construction and demolition;
  - (13) Treated poles and lumber;
  - (14) Empty containers;
  - (15) Infectious Waste (commercial waste shall be treated in accordance with HAR 11-104);
  - (16) Food waste, cooking oils, and grease trap waste (shall meet liquids restriction criteria);
  - (17) Dead animals and offal;
  - (18) Materials that are of toxic nature, such as insecticides, pesticides, poisons, or radioactive material, unless properly managed or treated prior to disposal; and
  - (19) Other contaminated solid waste that are non-hazardous, non-TSCA regulated waste.
- d. Greenwaste, scrap automobile, white goods, and tires diversion and exclusion program. Submit a plan to ban or require source separation of green waste from entering the landfill. If, based on data submitted, 75% of all commercially generated greenwaste and 50% of all residential green waste are not achieved, then all commercial and residential greenwaste shall be banned for the landfill. Scrap automobiles, white goods and tires shall not be accepted by the landfill. Submit a plan to implement this ban.

- e. Temporary storage and final disposition of unacceptable items may be provided at the facility. Discuss whether temporary storage will be provided, for what types of waste, the maximum capacity and duration of the storage, how the waste will be stored, and the final disposition of each type of waste stream.
- f. Cover material requirements of HAR 11-58.1-15(b) requires the placement of six inches of earthen material, or an alternative approved by the director, at the end of each operating day or more frequently as necessary. In addition, inactive waste areas that do not receive waste within a 30 day period shall be covered with intermediate cover, consisting a minimum of 12 inches of earthen material, including daily cover. Intermediate cover shall also be placed over areas that are to have vehicular traffic. Explain the source of daily and intermediate cover material, and the means to ensure adequate quantity and placement of daily and intermediate cover material.
- g. Disease vector control. The landfill shall provide measure to evaluate, prevent or control on-site populations of disease vectors and minimize nuisance conditions. Identify the equipment and methods to be used.
- h. Explosive gases control shall be provided to ensure that the concentration of methane gas does not exceed 25% LEL in facility structures, and does not exceed the LEL at the property boundary. Provide a detailed monitoring plan to ensure that these concentrations will not be exceeded. The plan shall specify the frequency of the monitoring, which is based on the soil, hydraulic and hydrogeologic conditions of the surrounding area and the location of facility structures and property boundaries, and shall at a minimum be quarterly.
- i. Air criteria. The applicant is responsible for obtaining permits and maintaining compliance with any state or federal clean air regulations. Explain whether the landfill is required to meet any requirements of state or federal clean air regulations and generally what procedures and/or equipment will be utilized to ensure compliance with these requirements.
- j. Access control shall be provided to control public access, prevent unauthorized vehicular traffic and illegal dumping of wastes in accordance with HAR 11-58.1. Explain how facility access will be controlled.
- k. Run-on/Run-off control systems shall be designed, constructed and maintained to prevent surface water flow onto the active portion of the landfill during the peak discharge from a 25-year storm, and to collect and control surface water from the active portion of the landfill from a minimum 24-hour, 25-year storm event. Provide designs drawings, a waste sequencing plan, and written procedures to ensure these control systems are properly designed, constructed and maintained. Any surface water that comes into contact with waste shall be treated as leachate.
- l. Surface water requirements. The applicant is responsible for obtaining permits and maintaining compliance with any state or federal clean water regulations. Explain whether the landfill is required to meet any requirements of state or federal clean water regulations and generally what procedures and/or structures will be utilized to ensure compliance with these requirements.
- m. Liquids restrictions. In accordance with HAR 11-58.1-15(i), bulk or noncontainerized liquid are restricted from disposal. Explain the procedures that will be taken to ensure bulk or noncontainerized liquids are not accepted.

- n. Litter control mechanisms shall be designed and implemented to minimize free litter in the landfill and prevent its occurrence beyond the property line of the facility. Identify methods and equipment to be utilized. At a minimum, explain the:
  - 1. Design of portable litter screens, the number of screens available at the site, and a description of how they will be deployed under various operating conditions;
  - 2. Design and location of permanent or semi-permanent litter screens or fences; and
  - 3. Procedures for litter prevention and cleanup during the course of a normal workday, and in the event of a major windstorm or other incident in which litter escapes the litter containment systems.
- o. Mud and dust prevention program that minimizes the tracking of mud onto public roads, and the generation of dust from vehicular traffic and landfill operations, shall be developed. The program should contain measures related to on-site road maintenance and cleaning, wet-weather disposal area, and truck washdown or truck wheel cleaning area to remove mud prior to leaving the site. Possible methods include rumble strips, drive-through tire wash, trash clean-out pad or wash pad. Describe the method(s), equipment and procedures that will be utilized to prevent off-site tracking of mud and the generation of dust.
- p. Odor control program that details procedures for monitoring, documenting, and mitigating odors at the landfill should be developed.
- q. Emergency operating procedures should be prepared for the following minimum situations:
  - 1. Above ground fires,
  - 2. Below ground fires,
  - 3. Rain and inclement weather, and
  - 4. Hazardous material spills.

Explain the procedures that will be followed to prevent and respond to these situations. If these procedures requires the use of equipment or supplies, discuss the availability of these equipment/supplies and maintenance of such equipment to ensure its proper function.

- r. Recordkeeping requirements. In addition to the recordkeeping requirements of HAR 11-58.1-15(j), the facility should also document the volume or weight of each type of waste received, rejected, and/or disposed; the source of waste; the number of vehicles disposing of waste; the management of the accepted waste if required special handling; quantities of leachate generated and how it was disposed; and major incidents, such as fires, explosions or heavy rain conditions, and procedures taken. An annual report shall be submitted to the Department reporting the quantities and types of waste received and processed; the and the ultimate disposal site.
4. **Groundwater Monitoring Plan.** Submit a groundwater monitoring plan that provides detailed procedures that complies with the requirements outlined in HAR 11-58.1-16 and the *Hawaii Landfill Groundwater Monitoring Guidance Document*, dated September 2002. The guidance document may be found at <http://www.state.hi.us/health/environmental/waste/sw/index.html>. The groundwater monitoring plan shall be prepared by a qualified groundwater scientist. The plan shall clearly describe and justify the validity of the monitoring well network, including the number of wells, locations and depths; monitoring well construction; and certification by the qualified groundwater scientist that the system is representative of groundwater quality.

The plan shall also describe the detection and assessment monitoring programs, and corrective action steps. The detection and assessment programs shall include specific procedures to be followed throughout the detection and assessment periods, including by not limited to, sample collection, sample preservation and shipment, analytical procedures, chain of custody control, quality assurance and quality control, sample frequency, result validation, result evaluation and statistical assessment. The corrective action plan shall include but is not limited to procedures relating to notification, selection of remedy, schedule, and financial assurance mechanisms for corrective action.

**ATTACHMENT P-4  
CLOSURE AND POST-CLOSURE PLAN  
LANDFILL FACILITIES  
SOLID WASTE PERMIT APPLICATION**

All landfill facilities are required to prepare and maintain a closure and post-closure plan. Municipal solid waste (MSW) and construction/demolition (C&D) landfills and ash monofills shall meet the requirements of Hawaii Administrative Rules (HAR) Section 11-58.1-17, and are also required to have financial assurance in accordance with HAR Section 11-58.1-18. **The closure plan** shall include, but is not limited to, the following information:

1. A description of the steps necessary to close all landfill units at any point during its active life.
2. A description of the final cover design and the methods/procedures for cover installation. For MSW and C&D landfills, the design shall be in accordance with Hawaii Administrative Rules (HAR) Section 11-58.1-17(a). For special waste landfills, the final cover system shall provide protection to human health and the environment, based on the risks associated with the disposed waste.
3. An estimate of the largest area of the landfill unit ever requiring a final cover, at any time during its active life.
4. An estimate of the maximum inventory of wastes (in weight and volume) ever on-site over the active life of the landfill facility.
5. A contaminant release log during the life of the site and results of any environmental sampling at the site should be included as part of the closure planning. The Director of Health may require complete and detailed plans or reports (i.e. site assessment, remediation plans) on solid waste facilities in the event of any releases and/or incidences at the facility.
6. A schedule for completing all activities necessary to satisfy the closure plan. The facility must comply with the scheduling requirements provided in HAR 11-58.1-17(a) for MSW and C&D landfills.

**The post-closure plan** shall include, but is not limited, to the following information:

1. A description and frequency of the monitoring and maintenance activities associated with integrity and effectiveness of the final cover system, operation of the leachate collection and surface water systems, and monitoring of groundwater and landfill gas.
2. Name, address, and telephone number of the person or office to contact about the facility during the post-closure period.
3. A description of the planned uses of the property during the post-closure periods. The post-closure use shall not impact the integrity of the cover system and any of the monitoring systems.

Copies of **financial assurance documents** demonstrating compliance with HAR 11-58.1-18 shall be submitted for all MSW and C&D landfills, and ash monofills, except those owned and operated by the state or federal government. The documents shall include the cost estimates, in current dollars, of the cost of hiring a third party to close the largest area of all the landfill units at any time of its active life; the cost of hiring a third party to conduct post-closure care activities throughout the post-closure care period; and a demonstration that the funds necessary to meet the costs of closure and post-closure care will be available whenever needed. The demonstration provided is limited to the allowable mechanisms listed in HAR 11-58.1-18.

**ATTACHMENT P-5  
ZONING CLEARANCE FORM  
SOLID WASTE PERMIT APPLICATION**

**TO THE APPLICANT:**

Please be advised that a requirement for the issuance of a solid waste management permit in Hawaii is that the facility meets local ordinances and zoning requirements, including the recording of its disposal facility with the Bureau of Conveyances.

In order that the SHWB may determine whether the facility is in compliance with local land use policy, **we require that this attachment be completed and signed by the appropriate county land use/planning agency** (on Oahu, contact the Department of Planning and Permitting). No permit will be issued unless this form has been properly completed and returned. If a Use Permit or SMA Permit is required, submit a copy of said permit with this form.

Name of Applicant: \_\_\_\_\_

Name and phone number of primary contact for applicant:

\_\_\_\_\_  
\_\_\_\_\_

Address of proposed facility:

\_\_\_\_\_  
\_\_\_\_\_

Tax Map Key: \_\_\_\_\_

Description of proposed facility [e.g., waste processing, waste storage (indoor or outdoor), recycling, composting, waste disposal, etc.): \_\_\_\_\_

\_\_\_\_\_

**COUNTY AGENCY APPROVAL:**

The Current Zoning of the Proposed site for the Proposed Activity / Facility / Operation is:

\_\_\_\_\_ Allowed      Identify Approved Use Permit/SMA, other Restrictions/Limitations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Not Allowed      Reason (ex: Use Permit/SMA required, application pending, etc.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ATTACHMENT P-6  
PROPERTY OWNER APPROVAL FORM  
SOLID WASTE PERMIT APPLICATION**

**TO THE APPLICANT:**

In order that the SHWB may determine whether the property owner and/or master lessee is knowingly allowing the proposed solid waste activity, we require that this attachment be completed and signed by the property owner and the master lessee, if appropriate. **No permit will be issued unless this form has been properly completed and returned.**

Name of Applicant: \_\_\_\_\_

Name and phone number of primary contact for applicant:

\_\_\_\_\_

Address of proposed facility:

\_\_\_\_\_

Tax Map Key: \_\_\_\_\_

Description of proposed facility [e.g., waste processing, waste storage (indoor or outdoor), recycling, composting, waste disposal, etc.): \_\_\_\_\_

**PROPERTY OWNER / MASTER LESSEE APPROVAL:**

I/We certify that I/we have knowledge and approve of the applicant's proposed solid waste management facility for the subject location. I/We further certify that I/we fully understand the requirements under HAR Chapter 11-58.1, Subchapter 6, such that I/we am/are also responsible for the aesthetic, nonhazardous, sanitary storage, and removal of solid waste to approved solid waste management facilities.

If the property owner/master lessee is a partnership or group other than a corporation, a county, or state entity, one individual who is a member of the group shall sign this form. If the property owner/master lessee is a corporation, a county, or a state entity, an officer of the corporation, or an authorized representative of the county or state shall sign this form.

Property Owner:

Name of Authorized Representative: _____	
Signature: _____	Date: _____
Title: _____	Telephone: _____
Company Name: _____	Termination date of
Address: _____	lease/approval: _____

Master Lessee:

Name of Authorized Representative: _____	
Signature: _____	Date: _____
Title: _____	Telephone: _____
Company Name: _____	Termination date of
Address: _____	lease/approval: _____

## Hawaii Department of Health Customer Satisfaction Survey<sup>1</sup>

Please complete this brief survey regarding your experience applying for each environmental permit. For each question, circle the most appropriate number from 1 (strongly disagree) to 5 (strongly agree). After completing this anonymous survey, please fold and mail to the address on back, or fax it to 808-586-7236.

☐ Please keep my survey confidential.

Permit type: Solid Waste Facility:

I am the ☐ owner/manager ☐ consultant.

---

	Strongly Disagree	1	2	3	4	Strongly Agree	5	N/A
1) Information requests on the application form were easy to understand.								

Please specify which items, if any, were particularly unclear:

---

	1	2	3	4	5	N/A
2) Explanations with the application form were helpful.						

Please specify which items, if any, were not helpful:

---

	1	2	3	4	5	N/A
3) Information on the Internet was helpful.						

Please specify which items, if any, you were unable to find on the DOH's Internet site (<http://hawaii.gov/health/environmental/>):

---

	1	2	3	4	5	N/A
4) When I needed assistance, staff were helpful.						

Please specify the name(s) of any staff you spoke with, including how prompt and helpful they were.

---

<sup>1</sup> Surveys are collected and secured by the DOH Compliance Assistance Office (CAO), a non-regulatory office that assists businesses in following regulations. Surveys requesting confidentiality will not be shown to the permitting authority; however, a summary of the comments and scores will be shown to the pertinent regulatory office. Contact CAO at 808-586-4528 with any questions.



5) I was able to provide all of the information requested on the application form before submitting it. 1 2 3 4 5 N/A

Please specify which items, if any, you could not answer on the form:

---

6) If applications were on the Internet or other electronic means, I would apply on-line. Yes No N/A

---

7) I would like to attend training in how to properly complete this type of permit application and to insure that I comply with regulations. Yes No N/A

Please contact the Compliance Assistance Office (808-586-4528) for training opportunities.

---

8) Which aspects of environmental permits are important to you? (check the top three)

- |   |   |
|---|---|
| <input type="checkbox"/> Easy application forms | <input type="checkbox"/> Low fees               |
| <input type="checkbox"/> Clear instructions     | <input type="checkbox"/> Easy permit conditions |
| <input type="checkbox"/> Personal assistance    | <input type="checkbox"/> Quick approval         |
| <input type="checkbox"/> Internet resources     | <input type="checkbox"/> Low cost of compliance |
| <input type="checkbox"/> Training               |   |

---

9) Other comments/suggestions on this permit application process:

---

*Fold here to mail*

Hawaii Department of Health  
EHA/CAO  
P.O. Box 3378  
Honolulu, HI 96801

Place  
Stamp  
Here

Compliance Assistance Office  
919 Ala Moana Blvd., 3<sup>rd</sup> Floor  
Honolulu, HI 96814